



An Intensive 5-Day Training Course

Maintenance Auditing Specialist

(Maintenance Auditing and Continuous Improvement)



PROGRAMME SUMMARY

This EuroMaTech training course covers all the essential skills necessary to understand how an effective and efficient maintenance function is implemented, supported and improved. This includes the use and application of a model maintenance management audit methodology consistent with the recognised maintenance excellence framework to assess the current state of maintenance and identify opportunities for improvement. Similarly, participants will learn how benchmarking and a range of Lean 6S tools can be adapted to the needs of maintenance.

Date	Venue	Fee(\$)
11 - 15 Sep 2022	Dubai	US\$ 4,950
04 - 08 Dec 2022	Dubai	US\$ 4,950

INTRODUCTION

This highly participative Maintenance Auditing Specialist training course introduces candidates to the auditor's role, how to prepare, undertake and report an audit as well as some of the one to one interview skills necessary to the role. The training course includes guidance on identifying Best Practice and gaps against current practice (using benchmarking as appropriate) and through example and exercises how an audit report might highlight and recommend Performance Improvement. General Performance Improvement drivers, tools and techniques, in line with Lean Six Sigma practices are discussed and demonstrated, including specific maintenance performance measures, key performance indicators and objective setting.

Participants will be assisted in developing the following competencies:

- An understanding of the purpose of auditing and the role of the auditor
- The ability to scope, prepare, undertake and report an audit review
- An appreciation of international maintenance organisation models and standards
- Experience in audit interviewing techniques
- The ability to prepare a case for improvement initiatives
- An appreciation of a range of Lean Six Sigma tools and techniques

Virtual
learning service
available



TRAINING METHODOLOGY

Maintenance Auditing and Continuous Improvement is a highly interactive training course with opportunities to advance your opinions and ideas. Participation is encouraged in a supportive environment. To ensure the concepts introduced during the program are understood, they will be reinforced through a mix of learning methods, including lecture style presentation, open discussion, case studies, simulations and group work.

In-house Training

EuroMaTech is capable of conducting this training programme exclusively for your delegates. Please e-mail us on inhouse@euromatech.ae for further information and/or to receive a comprehensive proposal.



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info@euromatech.ae

Website:
www.euromatech.com

WHO SHOULD ATTEND

This EuroMaTech training course addresses the needs of a diverse audience of maintenance professionals with an interest in Maintenance Management and Maintenance Improvement and the application of leading edge techniques such as Maintenance Auditing, Benchmarking and Lean 6S.

The Maintenance Auditing Specialist training course should be of interest to:

- General Managers who have oversight responsibility for Maintenance Management and Maintenance organisational units
- Operations Engineering and Maintenance Managers with direct line responsibility as well as staff support responsibility for Maintenance
- Those with responsibility for standards and/or continuous improvement
- Maintenance Supervisors, Maintenance Engineers and Maintenance Planners and Schedulers

PROGRAMME OBJECTIVES

- Audit their maintenance operations
- Use the results to establish and monitor an effective improvement strategy
- Establish Auditing as a key element of their maintenance management strategy
- Make a business case for improvement initiatives
- Use / reference benchmarking and a range of Lean Six Sigma tools and techniques to drive improvement initiatives



COURSE OUTLINE



Day 1

Introduction and Foundation Concepts

- Introduction to Auditing
- Introduction to Benchmarking
- Maintenance Management Models for Different Operations
- International Standards Models
- Performance Measures

Day 2

Maintenance Auditing

- The Maintenance Auditing Process
- Maintenance Auditing Methodology
- Conducting a Maintenance Audit
- Maintenance Audit Simulation Case Study

Day 3

Maintenance Auditing and Benchmarking

- Maintenance Audit Simulation Case Study
- Using Maintenance Audit Results to Plan Improvement Strategies
- The Maintenance Benchmarking Process
- Maintenance Benchmarking Methodology
- Benchmarking Tools and Techniques

Day 4

Maintenance Benchmarking and Performance Measurement

- Maintenance Performance Measures and Metrics
- Key Performance Indicators
- Integrating Benchmarking resulting into improvement and objective setting processes
- Integrating Maintenance Auditing and Benchmarking into the Performance Measurement System to establish improvement objectives and strategies

Day 5

Auditing, Benchmarking and Maintenance Improvement

- Case study
- Identifying Improvement Opportunities
- Making the Business Case
- Standards and Lean 6S
- Programme Review and conclusion

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This fee is inclusive of instruction materials, documentation, lunch, coffee/tea breaks & snack. All Fees are subject to 5% Value Added Tax (VAT).*

Your Details

Name (Mr/Ms):.....
Position:..... Organisation:.....
Address:.....
.....
City / Country:
Telephone: Email:

Mode Of Payment

- Please find enclosed a cheque made payable to EuroMaTech
- Please invoice me
- Please invoice my company as follows:

Contact Name:
Company Name:
Address:.....
Email:

Documentation

High Quality material has been prepared by the Seminar Leader for distribution to delegates.

Certificates

A Certificate of Completion will be issued to those who attend & successfully complete the programme.

Schedule

Our Course timings commences at 08:30 and concludes at 14:00, followed by lunch on a daily basis.

Hotel Accommodation

EuroMaTech has negotiated special rates for a limited number of rooms in the hotel. Early registration will help to secure a room at the reduced rate.

Registration & Payment

Please complete the registration form on this page & return it to us indicating your preferred mode of payment. For Further Information, email us at info@euromatech.ae.

Cancellation Policy

Request for seminar cancellation must be made in writing & received at EuroMaTech three weeks prior to the seminar date. A U.S.\$250/- processing fee will be charged per delegate for each cancellation. Thereafter, we regret that we are unable to refund any fees due, although in such cases we would be happy to welcome a colleague who would substitute for you.

Disclaimer

EuroMaTech reserves the right to alter the content, location of the Seminar, or the identity of the speakers in case of events beyond our control.

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*VAT Announcement: The Government of UAE have introduced Value Added Tax (VAT) on goods and services from 01-January-2018. In compliance with the legislation issued by the UAE Government, we will be applying a 5% VAT on the fees for all our programs and services offered from January 2018 as applicable and stipulated in the FTA circulars.