



Training Seminars & Conferences  
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An Intensive 5-Day Training Course

# Logistics and Transport Management

## PROGRAMME SUMMARY

The quality of operations in the logistics and transport functions has a direct impact on the operating performance of an organization. This Logistics & Transport Management training course is focused on the most modern techniques for the improved management of the flow of materials into and through the organization. It is concerned with all the areas responsible in the logistics process including procurement, inventory management, warehousing and transportation. It also covers the negotiation skills necessary to obtain your requirements in all of these areas.

Date	Venue	Fee(\$)
06 - 10 Mar 2022	Dubai	US\$ 4,950
04 - 08 Sep 2022	Dubai	US\$ 4,950

## INTRODUCTION

This Logistics and Transport Management training course examines the effective management and flow of materials through an organization's supply chain. Significant costs and delays to standard operations and projects are often caused by small inefficiencies in logistics and transport. This EuroMaTech training course discusses how costs can be reduced, performance can be improved as well as an increase in customer satisfaction.

Participants in this EuroMaTech training course will learn how to:

- Understand the process of the Supply and Demand Chain
- Utilize modern purchasing management techniques
- Improve the warehouse efficiencies with subsequent reduction in stock levels
- Sharpen your negotiation skills
- Manage inventories in a more productive manner
- Improve transportation operations

Virtual learning service available



## TRAINING METHODOLOGY

Participants will learn by active participation during this EuroMaTech training course through the presentation of programme material, exercises, training videos and discussions of “real life” issues in their organizations.

## WHO SHOULD ATTEND

Business professionals who work in purchasing, procurement, stock control, warehousing and materials management would find this training session extremely beneficial, enabling them to bring improvements to their area of the business.

## PROGRAMME OBJECTIVES

This Logistics & Transport Management training course aims to enable participants to:

- Understand how the supply and demand chains work
- Examine the most effective purchasing practices
- Learn new trends in supplier management
- Gain greater insight into the negotiation process
- Study the use of negotiation techniques
- Examine inventory reduction techniques
- Explore new methods and technologies in warehousing
- Analyze the function of transportation management

## In-house Training

EuroMaTech is capable of conducting this training programme exclusively for your delegates. Please e-mail us on [inhouse@euromatech.ae](mailto:inhouse@euromatech.ae) for further information and/or to receive a comprehensive proposal.



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[info@euromatech.ae](mailto:info@euromatech.ae)

**Website:**  
[www.euromatech.com](http://www.euromatech.com)

## QUALITY CERTIFICATIONS & ACCREDITATIONS



# COURSE OUTLINE



## Day 1

### Understanding the Supply and Demand Chains

- How organisation supply and demand chains work
- Objectives of supply chain management
- The key steps in purchasing
- Supplier location and selection
- Types of contracts and purchase orders
- Supplier management
- Quality assurance
- Remedies for non-performance of suppliers

## Day 2

### Inventory Management

- Inventory management systems
- Establishing inventory levels
- Supplier managed inventory
- Consignment inventory
- Just in time inventory management
- Obtaining the benefits of standardization
- Utilizing ABC analysis
- Inventory management effectiveness measures

## Day 3

### Negotiation Skills Development

- Communication and foundations of successful negotiations
- Overcoming difficulties in negotiations
- The impact of ethics
- Establishing negotiating goals
- Effective negotiating strategies
- Effective negotiating techniques
- Negotiation tactics

## Day 4

### Managing Warehouse Operations

- Warehouse functions
- Utilizing warehouse systems
- Warehouse layout
- Inventory accuracy and cycle counting
- Bar coding identification systems
- Radio frequency identification systems
- Improving warehousing productivity
- Overcoming barriers to performance

## Day 5

### Managing Transportation Operations

- Correct application of Incoterms
- Air carrier selection criteria
- Ocean carrier selection criteria
- Obtaining insurance coverage
- Managing truck delivery operations
- Utilizing modern tracking technology
- Effective use of consolidation
- Measuring transportation performance

# Logistics and Transport Management



## Date

06 - 10 Mar 2022

## Venue

Dubai

## Fee(\$)

US\$ 4,950

04 - 08 Sep 2022

Dubai

US\$ 4,950

This fee is inclusive of instruction materials, documentation, lunch, coffee/tea breaks & snack. All Fees are subject to 5% Value Added Tax (VAT).\*

## Your Details

Name (Mr/Ms): .....

Position: ..... Organisation: .....

Address: .....

City / Country: .....

Telephone: ..... Email: .....

## Mode Of Payment

Please find enclosed a cheque made payable to EuroMaTech

Please invoice me

Please invoice my company as follows:

Contact Name: .....

Company Name: .....

Address: .....

Email: .....

### Documentation

High Quality material has been prepared by the Seminar Leader for distribution to delegates.

### Certificates

A Certificate of Completion will be issued to those who attend & successfully complete the programme.

### Schedule

Our Course timings commences at 08:30 and concludes at 14:00, followed by lunch on a daily basis.

### Hotel Accommodation

EuroMaTech has negotiated special rates for a limited number of rooms in the hotel. Early registration will help to secure a room at the reduced rate.

### Registration & Payment

Please complete the registration form on this page & return it to us indicating your preferred mode of payment. For Further Information, email us at [info@euromatech.ae](mailto:info@euromatech.ae).

### Cancellation Policy

Request for seminar cancellation must be made in writing & received at EuroMaTech three weeks prior to the seminar date. A U.S.\$250/- processing fee will be charged per delegate for each cancellation. Thereafter, we regret that we are unable to refund any fees due, although in such cases we would be happy to welcome a colleague who would substitute for you.

### Disclaimer

EuroMaTech reserves the right to alter the content, location of the Seminar, or the identity of the speakers in case of events beyond our control.

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