



An Intensive 3-Day Online Training Course

Leadership and Communication

PROGRAMME SUMMARY

Research among global leaders identified the top ten communications skills for effective team management – active listening, giving feedback, relationships of trust, respect for others, collaboration, conveying vision, setting priorities, motivating, facilitating and negotiating. This Leadership and Communication online training course provides practical techniques so you can master these skills to build high achieving teams where people feel valued. You will leave confident you can inspire and motivate team members to give of their best.

Classroom
 learning service
 available



Date	Venue	Fee(\$)
03 - 05 Jul 2022	Live / Online	US\$ 1,800
21 - 23 Aug 2022	Live / Online	US\$ 1,800

INTRODUCTION

All businesses in the current climate need a competitive edge. This can be gained through innovative and exciting products and services, or through effective and efficient world class employees.

Top performing organisations are passionate about their most valuable resource - their staff. In order to maintain their high standards a large proportion of their time and energy is spent on continuous professional development, not only of their employees, but of their business.

Teams that find solutions together make things happen. They are committed to getting the job done in the fastest and most efficient way. This doesn't happen by accident, it is down to the leadership, trust and teamwork. The finest teams have a clear direction and a route to reach their ultimate goal

These highly interactive 3 - day programmes give you the tried and trusted leadership and management processes, procedures and methodology used by many blue chip organisations to achieve outstanding results. They utilize highly efficient management tools to develop high levels of performance from their staff. This in turn ensures the future and reputation of their organisation through innovative development, service and evaluation. This course offers participants practical solutions to work related issues.

TRAINING METHODOLOGY

The seminar is carefully designed to address all styles of learning and to engage participants fully. Lectures and discussions are either preceded or followed by powerful individual or group exercises. These exercises provide opportunities for personal participation in real situations. This process makes online training fun filled, fast-paced, challenging and empowering. This seminar uses the cutting edge skills of Neuro-Linguistic Programming and Emotional Intelligence to open your mind to how people think.

WHO SHOULD ATTEND

- People who supervise others and wish to improve their communication skills
- People who lead teams and wish to do so more effectively
- People who have been identified as having potential for leadership roles
- Executives who want to develop their capabilities in motivating and inspiring people

PROGRAMME OBJECTIVES

- Understand the challenges of Change Management
- Know how to overcome resistance to Change
- Manage Your Stakeholders Effectively
- Use and Practice Communication Tools
- Understand how to empower, engage and motivate staff

In-house Training

EuroMaTech is capable of conducting this training programme exclusively for your delegates. Please e-mail us on inhouse@euromatech.ae for further information and/or to receive a comprehensive proposal.

QUALITY CERTIFICATIONS & ACCREDITATIONS



American Working Society
EDUCATIONAL INSTITUTION MEMBER



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COURSE OUTLINE



Module 1:

- Welcome, Introductions and Objectives
- What are the Change Management challenges and barriers to success?
- What is Leadership's Role in Change?
- Change Management Tools and Techniques
- Stakeholder Management
- Powerful Communication Tips
- Action Planning

Module 2:

- Review day 1
- Exercise: Industrial Espionage
- What is Effective Communication?
- Communication Strategies in Change Management
- The Communication Cycle
- Team Communication Skills
- Persuasion and Influence to Overcome Resistance
- The Communication Checklist
- The Communication Quiz
- Action Planning

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All Fees are subject to 5% Value Added Tax (VAT).*

Your Details

Name (Mr/Ms):.....
Position:..... Organisation:.....
Address:.....
City / Country:
Telephone: Email:

Mode Of Payment

Please find enclosed a cheque made payable to EuroMaTech

Please invoice me

Please invoice my company as follows:

Contact Name:

Company Name:

Address:.....

Email:

Documentation

High Quality material has been prepared by the Seminar Leader for distribution to delegates.

Certificates

A Certificate of Completion will be issued to those who attend & successfully complete the programme.

Registration & Payment

Please complete the registration form on this page & return it to us indicating your preferred mode of payment.

For Further Information, email us at info@euromatech.ae.

Cancellation Policy

Request for seminar cancellation must be made in writing & received at EuroMaTech three weeks prior to the seminar date. A U.S.\$250/- processing fee will be charged per delegate for each cancellation. Thereafter, we regret that we are unable to refund any fees due, although in such cases we would be happy to welcome a colleague who would substitute for you.

Disclaimer

EuroMaTech reserves the right to alter the content, location of the Seminar, or the identity of the speakers in case of events beyond our control.

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