



An Intensive 5-Day Online Training Course

SAP Enterprise Resource Planning

SAP Software Use

PROGRAMME SUMMARY

This EuroMaTech SAP ERP virtual training course covers essential skills required for personnel to understand the interconnection between the processes, systems and data of the enterprise, as well as the data gathered outside of the enterprise (clients, customers, or general public) and feed into the software. The virtual training course covers all important aspects related to the SAP ERP within the organisations, may they be large or small.

Date	Venue	Fee(\$)
15 - 19 May 2022	Live / Online	US\$ 2,400
20 - 24 Nov 2022	Live / Online	US\$ 2,400

INTRODUCTION

This highly participative EuroMaTech virtual training course in SAP ERP will help the delegates and their organizations achieve higher understanding of the most widely used Enterprise Resource Planning software which is costly to implement, and even more difficult to sustain, but if done properly it actually enables all ERP elements of the company, like Material Management, HR, Finances, Sales and many other modules, which a lot of employees are not even aware of.

SAP is the software which enables enormous automation of enterprise resource planning and control, and therefore its proper use enables companies to plan, track and improve all of its processes, no matter the size and locations of the companies.

Participants attending the SAP virtual training course will develop the following competencies:

- Knowledge of main SAP products,
- Understanding the importance of Master Data,
- Making project management, HR and financial decisions,
- Better management of enterprise and its resources,
- Increased use of SAP software and its efficiency

Classroom
 learning service
 available



TRAINING METHODOLOGY

This SAP ERP virtual training course will combine presentations with interactive practical exercises, supported by video materials, activities and case studies, as well as the active use of software for different exercises, with step-by-step instructions. The virtual training course will use the most up-to-date presentation and interactive methods focusing on problem identification in the thematic area, and work of the participants on finding solutions, or ways to solve the identified problems through the discussion of practical examples and tasks, as well as the lessons learned in other companies from the actual software use.

In-house Training

EuroMaTech is capable of conducting this training programme exclusively for your delegates. Please e-mail us on inhouse@euromatech.ae for further information and/or to receive a comprehensive proposal.



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info@euromatech.ae

Website:
www.euromatech.com

WHO SHOULD ATTEND

This 5-day virtual training course is for anyone using SAP:

- Planning Managers
- Logistics Managers
- HR Managers
- Financial Managers
- Students and novice users of SAP

PROGRAMME OBJECTIVES

This EuroMaTech SAP virtual training course aims to enable participants to achieve the following objectives:

- Provide the insight into SAP ERP software,
- Enhance the knowledge of different SAP modules,
- Understand the use of master data and proper ERP life-cycle management,
- Prepare reports and analysis from SAP data,
- Use the full strength of the software,
- Understand pitfalls of improper SAP software use.

QUALITY CERTIFICATIONS & ACCREDITATIONS



American Welding Society
EDUCATIONAL INSTITUTE MEMBER



COURSE OUTLINE



Day 1

SAP ERP Modules and Environment

- Master data management
- Creating organisation structure within SAP ERP
- SAP system navigation
- SAP software navigation and most used commands
- Standard SAP reports
- Exercise: use of SAP software

Day 2

SAP Materials Management Module

- Work Orders
- Purchase Orders
- Inventory Management in SAP
- Service Orders
- Automating Materials Requirement Planning
- Exercise: Identification of outliers and performing predictions

Day 3

SAP Financials Module

- SAP for accounting tasks
- Using SAP for financial statements
- Processing invoices
 - » From customers
 - » From vendors
- SAP for tendering
- Exercise: Using SAP financial commands

Day 4

SAP for HR Management

- SAP commands for human resources
- SAP for recruitment and talent management
- SAP for personnel administration
- SAP for time and payroll management
- Exercise: Using SAP for payrolls

Day 5

SAP Project Management and SAP future

- SAP Project Management
- SAP SCRUM
- SAP Next-Gen
- SAP Cloud
- SAP use issues, learning from implementation mistakes of others
- SAP improvement

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All Fees are subject to 5% Value Added Tax (VAT).*

Your Details

Name (Mr/Ms):.....
Position:..... Organisation:.....
Address:.....
.....
City / Country:
Telephone: Email:

Mode Of Payment

Please find enclosed a cheque made payable to EuroMaTech

Please invoice me

Please invoice my company as follows:

Contact Name:

Company Name:

Address:.....

Email:

Documentation

High Quality material has been prepared by the Seminar Leader for distribution to delegates.

Certificates

A Certificate of Completion will be issued to those who attend & successfully complete the programme.

Registration & Payment

Please complete the registration form on this page & return it to us indicating your preferred mode of payment.

For Further Information, email us at info@euromatech.ae.

Cancellation Policy

Request for seminar cancellation must be made in writing & received at EuroMaTech three weeks prior to the seminar date. A U.S.\$250/- processing fee will be charged per delegate for each cancellation. Thereafter, we regret that we are unable to refund any fees due, although in such cases we would be happy to welcome a colleague who would substitute for you.

Disclaimer

EuroMaTech reserves the right to alter the content, location of the Seminar, or the identity of the speakers in case of events beyond our control.

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