An Intensive 5 - Day Seminar On

Task Risk Assessment
Modern Proactive Approach to Incident Prevention

28 Apr - 02 May 2019, Dubai
27 - 31 Oct 2019, Abu Dhabi

EuroMaTech is proud to be associated with the following accreditation bodies:

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INTRODUCTION

This EuroMaTech Task Risk Assessment training course provides delegates with a proven task risk assessment model that is based on good practices designed to be practical and easy to use.

Task Risk Assessment is an evaluation of the hazards that are present whilst performing a task and the best way to mitigate the risks. Generally, life and the working environment are full of hazards. Personnel must be able to realize what these hazards are, where these hazards are found and how they can be affected by the hazards.

Task Risk assessment is the modern proactive approach to incident prevention. Whatever mitigation measures are put in place there will always remain a level of residual risk. However, the importance is to maintain the residual risks at a level that is ‘As Low As Reasonably Practicable (ALARP) and this can be achieved through implementation of good practice guidelines that are known. In order to undertake a Task Risk Assessment, it is necessary to have the knowledge of what hazards exist and how the risk from these hazards can be minimized.

This training course will feature:

- Hazard identification
- Risk assessment
- Prevention measures & control measures
- Common hazards in a workplace
- Task Risk Assessment

WHO SHOULD ATTEND?

This EuroMaTech training course on Task Risk Assessments is suitable for:

- Personnel involved in developing Task Risk Assessments
- Professionals with responsibilities for health and safety management and supervision
- Production, process, maintenance, and HSE personnel
- Those involved in risk assessment and risk management

PROGRAMME OBJECTIVES

- By the end of the Task Risk Assessments training course, participants will be able to:
  - Perform Task Risk Assessments
  - Understand the difference between Hazard and Risk
  - Understand the Risk Mitigation process
  - Appreciate what are the consequences of common hazards
  - Realize that hazards remain but risks can be reduced

TRAINING METHODOLOGY

Delegates attending this EuroMaTech training course will learn by encouraged and active participation during the training course through the application of blended learning methodologies, including: Presentations, Exercises, Group discussions and Video presentations. Delegates are encouraged to contribute their own experiences throughout the training course.

PROGRAMME SUMMARY

The training course aims to provide delegates with a thorough understanding of Task Risk Assessment and to apply the skills learnt in a practical manner. The objective is not to eliminate hazards (this may be impossible) but to reduce the risk to an acceptable level. This can only be achieved when the hazards and the consequences from a hazardous event are clearly understood.
DAY 01

LEGAL REQUIREMENTS AND RESPONSIBILITIES

- Introduction
- The Legal requirements
- Responsibilities
- Definitions
- Risk assessment process
- Risk Control Model

DAY 02

TASK RISK PROCESS ASSESSMENT

- When is a Task Risk Assessment (TRA) necessary?
- Define Parameters of the Task
- Identify and Form TRA Team
- Step-by-Step Task risk assessment process
- Documentation of the task
- Stop the Job

DAY 03

TRA & TASK HAZARDS, CONSEQUENCES AND CONTROLS

- Existing TRA & New TRA
- Low Risk Tasks
- Who needs to know
- Risk Mitigation
  » Principles of control and prevention
  » Hierarchy of Risk Control
- Hazard and Consequences
  » Chemical Hazards
  » Biological Hazards
  » Psychological Hazards

DAY 04

TASK HAZARDS, CONSEQUENCES AND CONTROLS - CONTINUED

- Hazard and Consequences
  » Physical: noise, vibration, temperature, mechanical and non-mechanical hazards, people and vehicles, working at height, radiation, manual handling, electricity, fire, excavations etc

DAY 05

FURTHER CONTROLS & GOOD PRACTICE

- Monitoring the capabilities of the work team
- Permit To Work Systems
- Task Risk Assessment & Good Practice in Confined Space Entry

In-House Training

EuroMaTech is capable of conducting this training programme exclusively for your delegates. Please e-mail us on inhouse@euromatech.ae for further information and/or to receive a comprehensive proposal.
Task Risk Assessment
Modern Proactive Approach to Incident Prevention

<table>
<thead>
<tr>
<th>DATE</th>
<th>VENUE</th>
<th>FEE ($)</th>
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<tbody>
<tr>
<td>28 Apr - 02 May 2019</td>
<td>Dubai</td>
<td>US$4,950</td>
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This fee is inclusive of instruction materials, documentation, lunch, coffee/tea breaks & snack. All fees are subject to 5% Value Added Tax (VAT).*

**YOUR DETAILS**

Name (Mr/Ms): ........................................................................................................................................................................................................................
Position: Organisation: ..........................................................................................................................................................................................................
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City / Country: ..........................................................................................................................................................................................................................
Telephone / Fax: ......................................................................................................................................................................................................................

**METHOD OF PAYMENT**

☐ Please find enclosed a cheque made payable to EuroMaTech
☐ Please invoice me
☐ Please invoice my company as follows:
Contact Name: ........................................................................................................................................................................................................................
Company Name: .....................................................................................................................................................................................................................
Address: ..................................................................................................................................................................................................................................

**SEMINAR DETAILS**

**Documentation**
High Quality material has been prepared by the Seminar Leader for distribution to delegates. In addition a special note pad to facilitate note taking will be provided.

**Certificates**
A Certificate of Completion will be issued to those who attend & successfully complete the programme.

**Schedule**
07.30 – 08.30 Welcome
08.30 – 10.15 First Session
10.15 – 10.30 Coffee Break
10.30 – 12.15 Second Session
12.15 – 12.30 Coffee Break
12.30 – 14.00 Third Session
14.00 – 15.00 Lunch
15.00 – 16.00 Open Session

**Hotel Accommodation**
EuroMaTech has negotiated special rates for a limited number of rooms in the hotel. Early registration will help to secure a room at the reduced rate.

**Registration & Payment**
Please complete the registration form on this page & return it to us together with your cheque made payable to EuroMaTech.

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**EASY WAYS TO REGISTER**

Telephone: +971 4 4571800 to provisionally reserve your place.
Fax your completed registration form to: +971 4 4571801
E-mail to us: info@euromatech.ae
Complete & return the booking form with cheque to EuroMaTech P.O.Box 74693, Dubai - U.A.E.

**Cancellation Policy**
Request for seminar cancellation must be made in writing & received at EuroMaTech three weeks prior to the seminar date. A U.S.$250/- processing fee will be charged per delegate for each cancellation. Thereafter, we regret that we are unable to refund any fees due, although in such cases we would be happy to welcome a colleague who would substitute for you.

**Disclaimer**
EuroMaTech reserves the right to alter the content, location of the Seminar, or the identity of the speakers in case of events beyond our control.

*VAT Announcement: The Government of UAE have introduced Value Added Tax (VAT) on goods and services from 01-January-2018. In compliance with the legislation issued by the UAE Government, we will be applying a 5% VAT on the fees for all our programs and services offered from January 2018 as applicable and stipulated in the FTA circulars.